

Reviewed by: _____

SALARY BOARD MINUTES AUGUST 15, 2023

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Michael Dulaney
Commissioner Chip Abramovic
Laura Anna, Voter Registrar
Rich Winkler, Solicitor
Jeannie Ritchey, Acting Treasurer
Diona Brick, Fiscal
Justin Wolfe, Human Resources
Vince Witherup – Election Board
Bonnie Summers – Election Board

Amie Wood – Wessell, Human Services
Luke Kauffman – Two Mile Run Park
Hilary Buchanan – Planning
Mark Seigworth – EMA/911
Ken Bryan – Frenchcreek Farms
Mathew Beith – Beith Associates
Kara O'Neil – The Derrick
Gavin Fish – Explore Venango
Pastor Jon Bell, Wesleyan Methodist Church

Election Board meeting was convened and adjourned prior to the start of the Retirement Board meeting. The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:37 pm

APPROVAL OF THE MINUTES FROM THE JULY 11, 2023 MEETING:

- Commissioner Abramovic made a motion to approve the minutes from the July 11, 2023 meeting, seconded by Jeannie Ritchey, Acting Treasurer, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

SALARY BOARD ITEMS FOR CONSIDERATION:

Justin Wolfe presented the Salary Board agenda for approval:

DEPARTMENT #205 - COURTS

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	CREATE	Court Crier	TPT	7	NEHR	1	08/07/2023

Note: Assignment to last no longer than 09/15/23

DEPARTMENT #310 – COURT SUPERVISION SERVICES

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	CREATE	CSS Adult Probation Officer	FT	80	NEHR	6	08/03/2023

Note: Position is grant funded

DEPARTMENT #530 – PIC UNIT

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	ABOLISH	Crisis Investigation Specialist I (2 positions)	FT	80	HSNEHR	5	07/19/2023
	CREATE	Screener/Assessor I – CPS/GPS (2 Positions)	FT	80	HSNEHR	4	07/19/2023
2	ABOLISH	Screener/Assessor I – CPS/GPS	FT	80	HSNEHR	4	08/09/2023
	CREATE	Screener/Assessor – CPS/GPS Trainee	FT	80	NEHR	5	08/09/2023

Note: Position to be used for training for 6 months until employee meets requirements of non-trainee position.

- Commissioner Dulaney made a motion to approve the above Salary Board Agenda items, seconded by Jeannie Ritchey, Acting Treasurer, aye all.

OTHER BUSINESS:

There was no other business to be conducted.

PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting was adjourned at 4:48 pm upon a motion by Jeannie Ritchey, Acting Treasurer and a second by Commissioner Abramovic, aye all.

Respectfully submitted,

Melanie A. Bailey
Administrative Assistant